



Minutes of Board Meeting

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00am on February 14, 2019 in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

California Vanpool Authority Members

- AMBAG – Association of Monterey Bay Area Governments
- Fresno COG – Fresno Council of Governments
- ICTC – Imperial County Transportation Commission
- Kern COG – Kern Council of Governments
- KCAG – Kings County Association of Governments
- MCTC – Madera County Transportation Commission
- MCAG – Merced County Association of Governments
- RCTC – Riverside County Transportation Commission
- SBCTA – San Bernardino County Transportation Authority
- SJCOG – San Joaquin Council of Governments
- SBCAG – Santa Barbara County Association of Governments
- StanCOG – Stanislaus Council of Governments
- TCAG – Tulare County Association of Governments
- VCTC – Ventura County Transportation Commission

1. Call to Order

Roll Call – Clerk of the Board

Area of Representation	Commissioner	Present	Absent	Joined Meeting after Roll Call
AMBAG	Steve McShane; Scott Funk (A)	X		
Fresno COG	Scott Robertson; Gary Yep	X		
ICTC	Jim Predmore; Maritza Hurtado (A)		X	
Kern COG	John Crump	X		
KCAG	Joe Neves; Doug Verboon (A)	X		
MCTC	Robert Poythress; Max Rodriguez (A)	X		
MCAG	Mike Villalta	X		
RCTC				Rep. Brian Cunanan
SBCTA	Rick Denison		X	
SJCOG	Charles Winn	X		Joined 10:06am
SBCAG	Ariston Julian; Joan Hartman (A)		X	
StanCOG	Ted Brandvold; Jenny Kenoyer (A)		X	
TCAG	Greg Gomez	X		
VCTC	James White; John Zargoza (A)	X		

Counsel present: Nicholas Buss

Staff/Visitors in attendance: Ron Hughes, Baldev Randhawa, and Teresa Rodriguez from CalVans.

2. Unscheduled Appearances:

No unscheduled appearances.

3. Consent Calendar

A. Minutes of December 13, 2018

Motion Made By:	Steve McShane		
2nd Motion By:	Robert Poythress		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Scott Robertson	X		
Jim Predmore; Maritza Hurtado (A)			Absent
John Crump			X
Joe Neves	X		
Robert Poythress	X		
Mike Villalta			Absent
Rick Denison			Absent
Charles Winn	X		
Ariston Julian; Joan Hartman			Absent
Ted Brandvold; Jenny Kenoyer (A)			Absent
Greg Gomez	X		
James White	X		

4. System Update

A. Presentations and Outreach Events

CalVans is participating in various events in the coming weeks to utilize CARB grant funding for marketing/outreach within and out of the San Joaquin Valley area. Executive Director, Ron Hughes will introducing his predecessor to all board members in addition to educating new members on the vision and goals for CalVans.

B. Update on Van Delivery

Awaiting the arrival of the final 15 vans of the 154 vans that were ordered last April. Placed an order for 20 additional vans that were funded from the Self-Help Enterprise collaboration with another 20 vans scheduled to be ordered for the Patterson location. In the process of requesting advance on additional state funding of \$3 million to place an order for vans this year to secure enough vans for next year.

C. Projected Van Use for Summer

A newsletter was provided to growers advising on the number of vans reserved for each company. Prior to the newsletter only 100 vans remained available for the grow season, however there is now 1 van available to be assigned for July and August. There will be a waiting list available for those growers who have not secured a van for this season. Estimating 560 vans operating this grow season.

D. Status of Executive Director Replacement

The county will be assisting with opening the requisition for recruitment of the Executive Director position. After a list of candidates has been determined a separate panel will review the top 5 candidates with Mr. Hughes making a recommendation to the board for approval of the top candidate.

5. Authorize Participation in AHSC Application

Authorize staff to collaborate with AHSC to provide vanpool transportation for residence to secure funds that will result in a total of 140 vans that can also be part of the general fleet if not needed.

Motion Made By:	James White		
2nd Motion By:	Robert Poythress		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Scott Robertson	X		
Jim Predmore; Maritza Hurtado (A)			Absent
John Crump	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta	X		
Rick Denison			Absent
Charles Winn	X		
Ariston Julian; Joan Hartman			Absent
Ted Brandvold; Jenny Kenoyer (A)			Absent
Greg Gomez	X		
James White	X		

6. Authorize Participation in Valley Go Project

Authorize staff to participate in electric car share project with 2 locations in Kern county and 4 locations in Tulare county. Staff to assist various partners with securing insurance, provide maintenance and labor costs covered by the grant program.

Motion Made By:	Greg Gomez		
2nd Motion By:	Steve McShane		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Scott Robertson	X		
Jim Predmore; Maritza Hurtado (A)			Absent
John Crump	X		
Joe Neves	X		
Robert Poythress	X		
Mike Villalta	X		
Rick Denison			Absent
Charles Winn	X		
Ariston Julian; Joan Hartman			Absent
Ted Brandvold; Jenny Kenoyer (A)			Absent
Greg Gomez	X		
James White	X		

7. MISCELLANEOUS COMMENTS

8. NEXT MEETING DATE

The next Board meeting scheduled for Thursday, March 14, 2019 is cancelled. Next scheduled Board meeting will be held on Thursday, April 11, 2019 at 10:00am.

The meeting was adjourned at 10:21 am.

Respectfully submitted,



Ronald H. Hughes
Executive Director



Technical Advisory Committee Minutes

A regular meeting of the California Vanpool Authority Technical Advisory Committee was held on March 29, 2019 at 1:30pm in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

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1. ROLL CALL AND ATTENDANCE

Area of Representation	TAC Member	Present	Absent	Joined Meeting after Roll Call
AMBAG			X	
Fresno COG			X	
ICTC			X	
KCAG	Terry King	X		
Kern COG			X	
MCAG	Natalia Austin	X		
MCTC	Evelyn Espinoza	X		
RCTC			X	
SBCAG			X	
SBCTA			X	
SJCOG			X	
Stan COG			X	
TCAG	John	X		
VCTC	Kaitlyn Brooks	X		

Additional Guests: CalVans staff (Ron Hughes and Teresa Rodriguez)
 Baldev Randhawa on the phone
 Chris from Sunline Transportation

2. PUBLIC COMMENT

No Comment.

3. CONSENT ITEMS

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

A) Minutes of 1/24/19

Motion Made By:	Natalia
2nd Motion By:	Chris
Motion (Pass/Fail)	Pass

B) Increase insurance coverage from 10 to 15 Million

Motion Made By:	Natalia
2nd Motion By:	Chris
Motion (Pass/Fail)	Pass

4. SYSTEM UPDATE

A. Presentations and Outreach Events

Staff attended 12 events for March and April many of which were supported thru the CARB grant and provided outreach services to farm labor workers. However, several events also promoted CalVans to Department of Labor, CHP and OSHA.

B. Status of Farmworker Vanpool Assignments

As of last month there are no available vans for current grow season. 561 vans are currently assigned and approximately 54% of vans those are carrying H2A workers. Increased numbers due to limited resource of workers and increased water resources for growers.

5. Authorize Use of Vehicle Lease Agreements

Due to no remaining vans available staff recommends to approve vehicle lease agreement which will allow the contractor secure 15-passenger vans to lease to CalVans at no cost.

Motion Made By:	Evelyn
2nd Motion By:	Chris
Motion (Pass/Fail)	Pass

6. Authorize Application for \$4.7 in CARB Funds

Authorize staff to apply for \$4.7 in CARB funds to purchase additional 119 vans for 2020 grow season.

Motion Made By:	Esperanza
2nd Motion By:	Natalia
Motion (Pass/Fail)	Pass

7. Review and Approve FY 17-18 Audit

This action item would approve FY17-18 audit.

Motion Made By:	Chris
2nd Motion By:	John
Motion (Pass/Fail)	Pass

7. MISCELLANEOUS COMMENTS

Continuing to move forward with recruitment of Executive Director position staff will forward recruitment flyer to TAC members.

KCAG hosting 14th Annual San Joaquin Policy Conference May 8th-10th in Lemoore at Tachi Palace

8. Announce Next Board Meeting Date

The next TAC meeting is scheduled for April 25, 2019 at 1:30PM.

The next Board meeting is scheduled for April 11, 2019 at 10:00AM.

ADJOURNMENT

The meeting was adjourned at 1:50 pm

Respectfully submitted


Ron Hughes

Executive Director

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